

Circulation of the Bulletin has altered following feedback and now includes: Programme Directors, GP Trainers, and GP Practice Managers, SEAT Trust Reps, Medical Education Managers and GP Faculty Administrators. This and previous bulletins are on our website: <http://kssdeanery.org/gp-bulletins-newsletters>



Health Education Kent
Surrey and Sussex

GP Specialty Training Bulletin 92 (5 Sep 2014)

Section A – Information to share with GP Trainees

Section B – Information for Faculty (Programme Directors / GP Trainers)

Section C – General Information

Section D - Conference/events/courses

Section A – Information to share with GP Trainees

(Dear GP Trainer – PLEASE share the content of the bulletin with your trainee)

Graduation event photos

Please click on the following link to see photos from the Graduation event held on 23rd July 2014:
<http://kssdeanery.ac.uk/GPST3-Graduation-2014>

Free workshop for enhanced ST3 trainees with an interest in service improvement

HEKSS is recruiting enhanced ST3s, as outlined in Bulletin 91. For those who have applied, you might want to consider the following opportunity.

NHSIQ is offering a FREE residential workshop for GP ST4s (or other senior GP trainees) working on service redesign. Last year we hosted a group of commissioning ST4s, academic trainees and a few ST3s with a particular interest in service improvement. There are no costs involved for trainees attending.

Dates: **Tuesday 16 to Wednesday 17 September 2014 Location: Warwick University**

This is an opportunity for trainees intending to undertake enhanced ST3 training this year. For further information please email susan.hines@nhsiq.nhs.uk or davidgriffiths@doctors.org.uk

Language Workshop for trainees for whom English is not their first language

Details of this course referred to in Bulletin 91 are now available here:

http://kssdeanery.ac.uk/sites/kssdeanery/files/Language%20Course%20for%20Trainees%20Autumn%202014_0.pdf

Please continue to express interest by emailing dbuckle@kss.hee.nhs.uk

LTFT trainee representatives

HEKSS Less the Full Time Training Committee is looking for trainee representatives to provide feedback on how things are working throughout HEKSS. All LTFT trainees are being contacted directly to invite expressions of interest, but we would encourage any LTFT trainee to consider taking on this important role. Email specialtysupport@kss.hee.nhs.uk

- Applications open Monday **1st September:**
- Applications close **26th September**

Trainee Study leave

In previous years the GP School along with other schools in HEKSS has “top-sliced” a portion of study leave monies to fund centrally organized educational events such as CSA courses in ST3.

For the year April 2014-March 2015 with the introduction of Tariff, HEKSS has taken the decision for this year only, not to top slice the study leave funding for trainees.

As a consequence, there is a maximum study leave allocation of £860 per year (equivalent to £71.66 per month) prior to any arrangements to support locally delivered programmes. The GP School will during this year also fund access to HEKSS wide courses such as the ST3 CSA and AKT courses.

Trainees are reminded that study leave should support learning identified in their PDP and agreed with their educational supervisor, programme director and employer.

Claims for reimbursement for study leave undertaken in GP placements should be:

- GPST1 & GPST2 trainees will claim all study leave reimbursements (including GP placement study leave) through the Lead Employer’s Medical Education Centre (approved by the GP Programme Director and signed off by the Clinical Tutor or Director of Medical Education)
- For non-single employer trainees (including Epsom) in ST1/2 claims for attending courses undertaken during the GP placement direct from HEKSS.
- **All GPST3 trainees will claim their study leave reimbursements direct from the HEKSS GP Department equivalent to £71.66 per month in GP.**

Developing Skills in Telephone Triage

The GP School is running a half day course for all ST3 trainees to develop their skills in telephone triage. This important course helps trainees address this important aspect of our work and is helpful in supporting the development of Out of Hours competencies. Dates are below and ST3s should receive an invitation shortly.

- 14th October
- 21st October

Enhanced ST3 pilot for trainees commencing ST3 in August 2014

The GP School is pleased to release details of the Enhanced ST3 pilot for 2014-15 which will provide a 3 month extension from August 2015 with the aim of offering an opportunity to expand your knowledge, skills and understanding of the GP Curriculum to a level above that afforded within the current three year training programme and linked to the aspirations of the Enhanced RCGP curriculum. The guidance, eligibility criteria and application form are on the web site:

<http://www.kssdeanery.ac.uk/gp-enhanced-st3>.

Please note that applications should be submitted by **30th September 2014**.

Section B – Information for Faculty (Programme Directors / GP Trainers)

Website address change - IMPORTANT

The HEKSS website is now registered as follows: <http://kssdeanery.ac.uk>. If you have previously accessed the website via the “.org.uk” link via your browser, please note this change. (please note that your browser cache may need to be refreshed in order to see the new site... press F5).

We are aware that this has led to disruption in some of our links, and would ask that you highlight any problems you are having with our website to CWarwick@kss.hee.nhs.uk

GMC to publish details of accredited GP trainers

The GMC holds records of all currently accredited GP trainers, and has announced its intention to publish a list of GP trainers on its website from September 2014. The information will include the dates of the trainer's current accreditation period.

CPD Funding for Trainers 2014/15

Health Education Kent Surrey Sussex (HEKSS) is delighted that the DDRB has once again recognised the input of GP Trainers into the GP Specialty Training Programmes. As you are aware the HEKSS has provided GP Trainers' CPD funding for the last eight years to support GP Trainers in attending HEKSS run courses and workshops to inform and support their CPD.

In recognition of this continued support Trainers are reminded to share the record of this learning through their Annual Trainer Peer Appraisal and their NHS appraisal.

The GP Trainer CPD payment is an annual one off payment to all approved active GP Trainers. Approval for GP Trainers is with the GMC and we are required to produce regular data to them. The CPD payment 2014/2015 relates to the training year August 2014 – July 2015 and therefore GP Trainers who were appointed up to and including **1st July 2014** will be entitled to receive the CPD funding for this year.

GP Trainers whose first time approval falls after 1st July will be entitled to receive their CPD funding next year.

In order to streamline our administration processes, Trainers who meet the following criteria will automatically receive the CPD funding of £750, paid direct into the practice bank account and, this year **will not** be required to submit a claim form.

Criteria for automatic eligibility for CPD funding

- Be an approved trainer with effect from 1 July 2014.
- Be an active Trainer during the period August 2014 – July 2015. Trainers who have advised that they will be resigning during 2014 will not be eligible to receive the CPD funding.
- To have up to date Equality and Diversity Training – this is mandatory for all GP Educators.

We shall be issuing an email with full details to all Trainers and Practice Managers in due course.

Peer appraisal as educator – feedback from Local Area Teams

NHS England local area teams have fed back to HEKSS that GP trainers and other educators are not all including their annual peer review as an educator in their evidence for GP appraisal, which is a requirement for satisfactory revalidation. We would remind all GP trainers to undertake this peer review annually, and upload it to their GP appraisal please. GP Appraisers across the network are aware of this advice.

Peer appraisal as Foundation Clinical Supervisor

Those educators working solely as a clinical supervisor for a foundation doctor (or in a few cases for a GP ST1/2 if working in an existing training practice) also need to complete an annual peer appraisal document to submit at their GP appraisal. New forms for this process can be found here: <http://www.kssdeanery.ac.uk/general-practice/educator/pathway/clinical-supervisor>

Practice Managers meeting

Advance notice of our annual HEKSS wide Practice Managers meeting **Tuesday 18th November** Holiday Inn Gatwick 9.30am – 1.30pm – we offer a cordial invitation to attend to share experience, address hot topics, share further development of GP Specialty training and our work in developing the Primary care Workforce.

Programme Director Appointments / Vacancies

Area	Sessions	Appointment
Epsom	2 sessions	
East Kent	2 sessions	
Chertsey	2 sessions	

New Appointments

East Sussex – Nicola Beck	2 Sessions	Start Date: 1 October 2014
Brighton – Caroline Smith	2 Sessions	Start Date: 1 October 2014
Maidstone – Cathy O’Leary	2 Sessions	Start Date: 1 October 2014

Section C – General Information

E-learning for healthcare

The e-LfH team is constantly developing their service to make sure it meets the needs of their users both today and in the future. An upgrade to improve access is underway and user input is vital to its success. They are inviting those users who have an interest to contact us on the following email address: outreach@e-lfh.org.uk

E-Learning RCGP Modules

The RCGP has a number of useful modules which can be accessed as well as regular essential knowledge updates and learning tools. These are useful resources when working towards the AKT.

We would like to draw attention to:

- The RCGP Mental Capacity Act Toolkit for Adults in England and Wales
- Veteran’s Health in General Practice (free on line module)

Section D - Conference/events/courses

Compassion Awareness training

TWO opportunities to improve compassion awareness:

1. Conference in Guildford **26th September 2014** Lecture Theatre G, University of Surrey GU2 7XH

The Universities of Brighton, Surrey & Brighton and Sussex Medical School are working with Brighton Sussex University Hospital Trust, Surrey and Borders Partnership NHS Foundation Trust, Ashford and St Peters Hospitals NHS Foundation Trust and NHS Coastal West Sussex CCG to develop a compassion awareness programme.

This conference will introduce educators to the Compassion Awareness Project and to the resources we have developed with colleagues in the participating organisations to help develop the role of Compassion Lead and Trainer to roll out the compassion awareness programme of half days and workplace activities.

If you would like to come please contact CAP@surrey.ac.uk to book a place at the conference.

2. HEKSS is working with Hospices across KSS to provide free sessions for trainees and established GPs as mentioned in Bulletin 91 to attend workshops with many dates up to March 2015

Further details available here:

<http://www.stch.org.uk/EducationAndTraining/hekss/default.asp>

DATES FOR YOUR DIARY:

For further details and to book on all these events and more, please access our website:

kssdeanery.org/events/general-practice

CSA Workshop	11 September 2014	Holiday Inn, Gatwick
AKT Workshop	20 September 2014	Holiday Inn, Gatwick
CEPN Conference	14 th October 2014	Crowne Plaza, Crawley
Kent Trainers Day	15 October 2014	Holiday Inn, Maidstone/Sevenoaks
ST3 Telephone Triage Course (1/2day course)	14 th October 2014	Holiday Inn Gatwick
Sussex Trainers Day	15 October 2014	AMEX Stadium, Brighton
CSA Workshop	16 th October 2014	Holiday Inn, Gatwick
English Language Course, Day 1, in conjunction with University of Kent	18 th October 2014	Holiday Inn, Gatwick
BMJ Careers Fair	18 & 19 October 2014	Business Design Centre, Islington.
ST3 Telephone Triage Course (1/2day course)	21 st October 2014	Holiday Inn, Gatwick
English Language Course, Day 2, in conjunction with University of Kent	25 th October 2014	Holiday Inn, Gatwick
English Language Course, Day 3, in conjunction with University of Kent	1 st November 2014	Holiday Inn, Gatwick
Surrey Trainers Day	6 th November 2014	Holiday Inn, Guildford
HEKSS Practice Managers Meeting	18 th November 2014	Holiday Inn, Gatwick
Trainers Winter Workshop	26-28 November 2014	Cumberland Lodge
Surrey Programme Directors Conference	3 rd December 2014	TBC
Sussex Programme Directors Conference	18 December 2014	Hickstead Hotel
CSA Mock Exams	17 & 18 December	RCGP, Euston, London
Kent Programme Directors Conference	21 st January 2014	Holiday Maidstone/Sevenoaks

KSS GP Specialty Training e-Bulletin

Our aim is to meet your need regarding the sharing of information from HEKSS. We welcome your input and feedback. Please send any comments regarding this Bulletin, or suggestions for inclusion to Sue Smith ssmith@kss.hee.nhs.uk

Sent on behalf of:

Health Education Kent, Surrey & Sussex, Department of Postgraduate GP Education

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Please note that the publicising of courses and events in this bulletin does not imply endorsement by the GP Department of HEKSS.