

Circulation of the Bulletin has altered following feedback and now includes: Programme Directors, GP Trainers, and GP Practice Managers, SEAT Trust Reps, Medical Education Managers and GP Faculty Administrators. This and previous bulletins are on our website: <http://kssdeanery.ac.uk/gp-bulletins-newsletters>



Health Education Kent
Surrey and Sussex

GP Specialty Training Bulletin 95 (22 Dec 2014)

@HEKSSGP: We are now on Twitter. Follow us for the latest updates on recruitment, training and CPD.



GP FACULTY ADMINISTRATORS – PLEASE FORWARD THE BULLETIN TO ALL TRAINEES ON YOUR SCHEME

Section A – Information for GP Trainees

Section B – Information for Faculty (Programme Directors / GP Trainers)

Section C – General Information

Section D – Conference/events/courses

Section A – Information for GP Trainees

HEKSS GP Specialty Trainee Committee Survey – Trainee Action please

The GPStR committee is currently undertaking a survey of educational provision for GP trainees in ST1/2. This survey will establish what opportunities are available for learning during the ST1/2 years in all areas of HEKSS, and Programme Directors are also being surveyed to triangulate this information.

The committee will share the findings, and hope that it will be possible to identify areas where things could improve, as well as providing the opportunity to share some of the excellent practice going on.

This is a real opportunity for all trainees to give feedback about what is available to them, and we fully support the committee in aiming for a 100% response rate. The questionnaire is available here: <http://kssdeanery.ac.uk/general-practice/trainees/gp-specialty-training/training-placement-feedback>

The closing date for completion is **Friday 9th January 2015**.

RCGP Trainee ePortfolio – update

The RCGP has made some modifications to enhance functionality from Monday **15th December 2014**.

- The long running 'timeout' issue, without the need for system downtime has been altered. Users will now be able to renew their session by clicking on the pop up which appears before the session is closed.

GPST3 working week guidance

In order to clarify the usual expectation of the working week for GP ST3s, we have developed a short guidance document. Please download this here:

<http://kssdeanery.ac.uk/sites/kssdeanery/files/Guidance%20for%20ST3%20working%20week.docx>

For more detailed information, please see the GP Specialty Training Handbook here:

<http://kssdeanery.ac.uk/sites/kssdeanery/files/GPStR%20Training%20Guidance%20%20July%202014%20final.pdf>

Study Leave Guidance - Summary

In addition, we have developed a summary of the HEKSS Study Leave Guidance relevant to GP trainees. This is available here:

<http://kssdeanery.ac.uk/sites/kssdeanery/files/HEKSS%20Study%20Leave%20Summary%20for%20GP%20trainees%20Dec%202014.docx>

For more detailed information relating to Study Leave, please click here:

http://kssdeanery.ac.uk/sites/kssdeanery/files/KSS_Study_Leave_Guidance_v2.0_1.pdf

Indemnity – Locum Work

GP Trainees are not encouraged to undertake locum hospital work (they should discuss this with their ES and declare it on their Form R). However where locum work is undertaken trainees who have the HEKSS indemnity package or their own insurance should inform their insurer to ensure appropriate indemnity provision is in place: (this may attract an additional subscription to be paid by the trainee).

Locum work undertaken in an NHS hospital setting would usually be covered by the Clinical Negligence Scheme for Trusts (CNST). CNST whilst providing cover for clinical cases may not provide the full range of support a trainee may require during such stressful times

Section B – Information for Faculty (Programme Directors / GP Trainers)

GMC Visit 2015

As you know, the GMC will be visiting HEKSS in Spring 2015. Whilst it is not yet known which LEPs will be visited, it is likely that at least three LEPs will be part of the visit process, and PDs may benefit from reading the GMC visit paper, which explains how the process will be organised, and what preparation is likely to be helpful. The document is available here:

http://kssdeanery.ac.uk/sites/kssdeanery/files/GMC_Visit_paper_to_HEKSS_DMEs-CTs_-_CTAG_Dec_05_2014.docx

Educational Supervisors Review – English Language Resource

As you prepare with your trainee for the January interim ES review, **REMEMBER**, the GP School has commissioned an English language course which is targeted to ST1s & ST2s who may need help with their conversational English to support consulting skills development (the course is also open to ST3s). Feedback from the course has been excellent. **The next 3 day course will be held: 28th February, 7th & 14th March 2015. Booking and more information from David Buckle dbuckle@kss.hee.nhs.uk**

Guidance for Trainee Support following exam failure

Suggestions and options for additional support to offer to trainees experiencing exam failure are summarised here:

http://kssdeanery.ac.uk/sites/kssdeanery/files/Trainee%20support%20July%202014_3.docx

More detailed guidance is included in the GP Specialty Training Handbook available here: <http://kssdeanery.ac.uk/sites/kssdeanery/files/GPStR%20Training%20Guidance%20%20July%202014%20final.pdf>

Recruitment 2015

Thanks to the many Educational Supervisors and Programme Directors who volunteered to take part as assessors at the Stage 3 Selection Assessment Centre this year. We have to ensure a balance of experienced and new assessors each day, and apologise to anyone whom we haven't invited to take part this year.

The Selection Assessment Centre will take place between **2- 6 February 2015** at Holiday Inn, Gatwick.

Assessor training for new assessors is **8 January 2015** and for experienced assessors is **15 January 2015**, and those who are involved will have already been contacted with these details.

HEKSS GP Specialty Trainee Committee Survey

Please see below communication from Dr Hannah Marshall, chair of HEKSS GPST Committee and Dr Ben Brown, Trainee Representative HEKSS GPST Committee to all GP Programme Directors:

Dear Programme Directors

We would appreciate you help in gathering information about GPST 1 & 2 teaching in Kent Surrey and Sussex.

As trainee representatives on the HEKSS GP Trainees Committee we have heard about some great teaching for ST1 & 2s in some areas. However, we are also aware that trainees in other areas are missing out.

All ST1 & 2 GP trainees in KSS are being invited to take part in the survey, and we need your feedback in order to triangulate theirs.

Additionally, we are really interested to hear your experiences and views on what works well, and what doesn't. We want to hear about any barriers your teaching programme faces locally. We would also love to hear from you about what you think could be done to improve the teaching programme in your area.

We have the support of the GP School Board in conducting this survey and will be working with them to help disseminate our findings and proposed outcomes.

It is really important that we get your views, to help us support you, in developing better GP ST 1& 2 teaching for the whole of KSS.

Please take a few minutes of your time to complete this survey and encourage your ST1 & 2 GP trainees to do the same.

https://www.survey.bris.ac.uk/kssdeanery/gpst1_and_2_teaching_pds

The closing date for completion is **Friday 9th January 2015**

Kind regards

Hannah and Ben

Dr Hannah Marshall – Chair HEKSS GPST Committee

Dr Ben Brown – Trainee Representative HEKSS GPST Committee

With support from: Dr Chris Warwick – Interim Deputy Dean of HEKSS GP School

Programme Director Appointments / Vacancies

Area	Sessions	Appointment
Epsom	2 sessions	Details to be advised
East Kent	2 sessions	Details to be advised

New Appointments

Tunbridge Wells Mark Hambly	2 sessions	Start date: 1 February 2015
East Sussex Mark Jones	2 sessions	Start date: 1 February 2015

Section C – General Information

Academy of Medical Royal Colleges Flexible careers committee's Maternity / Paternity leave survey

Message from AMRC: If you have ever taken either maternity or paternity leave the Academy of Medical Royal Colleges kindly invites you to take part in this national survey. The results will be used to develop improved standards and guidelines, particularly with regard to support when returning to work. We will also use the data to lobby government and employers to improve facilities and support for employees during periods of maternity/paternity leave with an emphasis on retaining skills and preparing for return to work. To access the survey please click on the link below

<https://www.rcpworkforce.com/se.ashx?s=253122AC4D2F8B44>

The survey will close on Friday 30 January 2015 at 1700 hours - The results will be anonymous and will only be reported in aggregated form but we hope many of you will agree to supply email contacts at the end of the survey so we can consult on outcome recommendations. We know you all have busy lives but your engagement with this survey will help others in the future.

Clinical Research Fellow (General Practice) – Closing Date – 29 Jan 2015

The Kent Academic Primary Care Unit is inviting applications for a GP clinical research fellowship. Funding is available for 2 days per week over three years to allow the successful applicant to develop a particular research area alongside their clinical practice. For further information and informal discussion, please contact Professor Wilson p.m.wilson@kent.ac.uk. The role description and application process can be found at

https://jobs.kent.ac.uk/fe/tpl_kent01.asp?s=4A515F4E5A565B1A&jobid=38949,6002232360&key=42324496&c=786034659851&pagestamp=setpwyqtjbbredpalp

Section D - Conference/events/courses

GP Annual Conference – Thursday 19 March 2015. 2-5pm. Holiday Inn, Gatwick.

Please save the date for the Annual HEKSS GP department conference. Further details to follow. Professor Tavabie, Interim Dean Director will be giving the key note speech.

The Sound of the Trainee Voice

Following the success of our first 'The Sound of the Student & Trainee Voice' conference, we are delighted to release details of our second conference to be held on **26 February 2015** at Crowne Plaza Hotel nr Gatwick. To book: <http://kss.hee.nhs.uk/ourwork/events/studentvoice2015/>

RCGP SET Faculty Course: Child Mental Health Update

How do we support good mental health and emotional wellbeing in children and their families?
- a study day from the South East Thames Faculty RCGP
Tuesday **13 January 2015** Holiday Inn Maidstone-Sevenoaks (Wrotham)

Register for this event here: <http://www.rcgp.org.uk/courses-and-events/south-england/south-east-thames-faculty/child-mental-health-update.aspx>

We take this opportunity to wish you all a very Merry Christmas and a Happy New year.



DATES FOR YOUR DIARY:

For further details and to book on all these events and more, please access our website:
<http://kssdeanery.ac.uk/events/general-practice>

Events 2015 – Dates for the Diary

Kent Programme Directors Conference	21 January 2015	Holiday Inn, Maidstone/Sevenoaks
HEKSS Programme Director Conference	12 February 2015	Holiday Inn, Maidstone
English Language Course in conjunction with University of Kent	February/March 2015	tbc
HEKSS The Sound of the Student & Trainee Voice	26 February 2015	Crowne Plaza, Gatwick
Annual GP Conference	19 March 2015	Holiday Inn, Gatwick
Surrey Trainers Day	13 May 2015	TBC
Surrey Programme Director Conference	17 June 2015	TBC
GPST3 Graduation Event	22 July 2015	Holiday Inn, Gatwick
HEKSS Programme Director Conference	9 September 2015	TBC
Surrey Trainers Day	5 November 2015	TBC
Surrey Programme Director Conference	10 December 2015	TBC

KSS GP Specialty Training e-Bulletin

Our aim is to meet your need regarding the sharing of information from HEKSS. We welcome your input and feedback. Please send any comments regarding this Bulletin, or suggestions for inclusion to Sue Smith ssmith@kss.hee.nhs.uk

Sent on behalf of:

Health Education Kent, Surrey & Sussex, Department of Postgraduate GP Education

Tel: 0207 415 3630 / Fax: 0207 415 3687

Please note that the publicising of courses and events in this bulletin does not imply endorsement by the GP Department of HEKSS.