

Circulation of the Bulletin has altered following feedback and now includes: Programme Directors, GP Trainers, and GP Practice Managers, SEAT Trust Reps, Medical Education Managers and GP Faculty Administrators. This and previous bulletins are on our website: <http://kssdeanery.ac.uk/gp-bulletins-newsletters>



Health Education Kent
Surrey and Sussex

GP Specialty Training Bulletin 98 (29 April 2015)

@HEKSSGP: We are now on Twitter. Follow us for the latest updates on recruitment, training and CPD.



GP FACULTY ADMINISTRATORS – PLEASE FORWARD THE BULLETIN TO ALL TRAINEES ON YOUR SCHEME

Section A – Information for GP Trainees

Section B – Information for Faculty (Programme Directors / GP Trainers)

Section C – General Information

Section D – Conference/events/courses

[Section A – Information for GP Trainees](#)

[Educational Supervisor reviews](#)

Final review dates for the next round of ESRs are as follows:

ST3: 22nd May 2015
ST1/2: 19th June 2015

Please make sure you have completed your self-assessment and arranged your review with your ES in good time.

[GMC TRAINEE SURVEY – don't delay having your say](#)

The GMC Trainee Survey remains open until **6th May 2015** (survey refers to the post you are in on 24th March). All trainees that are in training will have been invited them to complete the survey directly by the GMC. If you haven't completed the survey yet, please do so: **THE GP SCHOOL WOULD LIKE TO REMIND ALL TRAINEES THAT UNDERTAKING THIS SURVEY IS A PROFESSIONAL RESPONSIBILITY** Failure to complete the survey will be monitored and will be available to ARCP panels when making their decisions regarding satisfactory progress. Thanks for your participation, which the GMC views as a key part of their quality assurance of medical training.

We WILL be in touch with individual trainees who have not completed the survey.

[GP School CCT Graduation Celebration 2015](#)

We are delighted to announce the annual GP School Graduation Celebration, which will take place on **Wednesday 22nd July 2015** from 09.00-17.00 at Holiday Inn, Gatwick. This whole day event is for all trainees completing their training this summer and includes a morning session dedicated to workshops supporting trainees to transition smoothly into qualified GP status (including CV writing, appraisal and revalidation, money matters and career choices). The afternoon will include presentations by the GP Dean and Heads of Schools, **presentation of awards** (see below) and of certificates of eligibility for CCT. This is a wonderful opportunity to celebrate a significant milestone in your careers with your peers and friends, so

book your place now.

You can find more information here: <http://www.kssdeanery.ac.uk/gp-trainees-resources/gpst3-graduation-2015>

GP TRAINEE AWARDS AND BURSARY GUIDANCE & APPLICATION FORM 2015

The GP School is pleased to announce a number of awards that trainees in ST1, ST2 and ST3 may submit an entry for – **closing date 15th June 2015**. There are a number of prizes of £200 and the awards will be announced at the ST3 Graduation Celebration on **22 July 2015**. In addition there two bursaries available to GP trainees who wish to attend the RCGP Annual Conference in Glasgow in October 2015. The criteria/guidance and application form can be found here: <http://www.kssdeanery.ac.uk/gp-trainees-resources/gpst3-graduation-2015>

These awards will help you stand out from the crowd – so please consider applying to become an award-winning GP trainee.

AKT Preparation Course – Tuesday 29th September 2015 (first come first served basis)

HEKSS is pleased to offer KSS GP Trainees the opportunity to attend a one day AKT preparation course which will be held at Gatwick. The RCGP Wessex Faculty is running this full day course at Gatwick and trainees must arrive for 08.45 am registration: there will be opportunity to undertake a Mock Exam paper on the day.

Trainees must register with full intention of attending this HEKSS funded course – please register your interest to attend using the on-line booking form <http://kssdeanery.ac.uk/workshop/akt-preparation-day>

Mentoring for trainees in need of additional support

We offer a mentoring service for trainees who have multiple exam failures. More information is available here: <http://kssdeanery.ac.uk/sites/kssdeanery/files/Mentoring%20and%20Career%20Support%20Service%20for%20Selected%20ST3s.docx>

If you think this would be of value for you, and you haven't been approached, please discuss it with your programme director.

Less than full time calculator

Trainees considering working less than full time may find the following link helpful when making calculations regarding their working hours: <http://kss.hee.nhs.uk/education-and-training/specialty/support/lftf/>

Section B – Information for Faculty (Programme Directors / GP Trainers)

Educational Supervisor reports – feedback from ARCP panel

We will be piloting a system of providing feedback on Educational Supervisor Reviews for all ST3 ESRs at the June ARCP panels. All GP trainers completing an ESR for their ST3 should expect to receive this structured feedback, which is intended to support their development as educators. In previous years a random sample of ESRs has been reviewed by the RCGP, and we intend this additional feedback to be a useful resource for your appraisal in your educator role.

Clinical Supervisor reviews – action for LFGs

We are aware that the quality of Clinical Supervisor reviews is highly variable, and would ask that all GP Specialty training scheme Local Faculty Groups add a discussion of CSRs in their locality to their standing LFG agenda please. In particular the sharing of good practice between departments would be helpful for trainees to gain the most out of these reviews. What is most commonly missing is any descriptive feedback about trainees' performance, and encouragement via the LFGs could help CSs develop this important missed opportunity.

Honorary Contract for trainees in GP placements

We've had feedback from some GP trainees that they have not been issued with an honorary contract when in a GP placement. Please remind your practice managers that all trainees in GP placements need an honorary contract (except Epsom trainees, who need a real one). Model wording for the contract is available here:

<http://kssdeanery.ac.uk/sites/kssdeanery/files/Joint%20Honorary%20%20Edu%20Contract%20for%20SEAT%20GP%20trainees%20v1%20-%20August%202014%20final.docx>

GMC Visit 2015 to HEKSS

As you know, the GMC will be visiting HEKSS in Spring 2015 – LEPs to be visited are Royal Sussex, Worthing, East Surrey & William Harvey – dates have been confirmed as:

William Harvey Hospital	12 May 2015
East Surrey Hospital	14 May 2015
Worthing Hospital	22 May 2015
Royal Sussex County Hospital	27 May 2015
Brighton and Sussex Medical School	28-29 May 2015
Health Education Kent Surrey and Sussex	11-12 June 2015

The GMC will visit the Foundation Programme, Medicine, General Surgery and Emergency Medicine in these Trusts. Whilst GP Specialty training is not being specifically visited, trainees in our programmes, in the relevant specialties being visited, will be interviewed. PDs may benefit from reading the GMC visit paper, which explains how the process will be organised, and what preparation is likely to be helpful. The document is available here: [http://kssdeanery.ac.uk/sites/kssdeanery/files/GMC Visit paper to HEKSS DMEs-CTs - CTAG Dec 05 2014.docx](http://kssdeanery.ac.uk/sites/kssdeanery/files/GMC%20Visit%20paper%20to%20HEKSS%20DMEs-CTs%20-CTAG%20Dec%2005%202014.docx)

PDs working on schemes based in the Trusts listed above need to liaise with their MEM, as they will need to make themselves available to take part in the visit itself, as the GMC are likely to want to interview them as part of the process. Patch Associate Dean's will be in touch with the relevant PDs shortly to confirm the final preparatory stages.

ARCP Timelines 2015

The timings for ES reviews this year are as follows:

ST3 trainees completing their training in early August need to have submitted their ES review by 22nd May 2015.

ST1, ST2 trainees, (this includes both full-time and less than full time trainees) and ST3 trainees who are less than full time or full time but **not** finishing their training in early August these trainees need to have submitted their ES reviews by 19th June 2015.

Paramedic Practitioner Placements in GP – Next Cohort commences June 2015

We are looking for more training practices to volunteer to host Paramedic Practitioner student training placements. We have an agreement to offer 40 placements all over the KSS area to support SECAMB develop their workforce. In return for providing a placement, you get a full pro-rata trainer grant, and the intention is that the supervision and assessments are carried out by an ST3, whose trainer provides overall Educational Supervision for the placement, lasting 8 weeks in total from **1st June 2015 – 24th July 2015**. In view of the direction of travel towards multi-professional learning, this is a great chance to gain some personal experience, and the placements are both fun, and provide useful help for busy practices.

We would like to invite new practices involved in this project to attend an induction and training session on: **Friday 8th May 2015 (14:00-17:00) at HEKSS, 7 Bermondsey Street, London SE1 2DD**. You only need to attend this training day if you haven't been before, and your practice hasn't hosted a PP before.

If you would be interested in hosting a PP student for this cohort, please contact: Daniel Dennis (ddennis@kss.hee.nhs.uk) for more details.

You can find out lots more on the website [here](#), and if you have any more detailed queries, please e-mail Chris Warwick (cwarwick@kss.hee.nhs.uk), Associate Dean lead for PP Placements in General Practice. In view of the direction of travel towards multi-professional learning, this is a great chance to gain some personal experience, and the placements are both fun, and provide useful help for busy practices.

For more in depth information, please visit: <http://kssdeanery.ac.uk/general-practice/paramedic-practitioners>

CHANGES TO THE I & R Scheme

You may have seen coverage in the news of enhancements to the Induction and Refresher scheme. Full details can be found at: <http://gprecruitment.hee.nhs.uk/Induction-Refresher>

GMC Bullying Guidance

The GMC has published guidance regarding bullying and undermining of doctors in training, which may be of interest to GP educators. It can be found here: http://www.gmc-uk.org/NTS_bullying_and_undermining_report_2014_FINAL.pdf_58648010.pdf

GP/PRIMARY CARE ANNUAL CONFERENCE – held on 19TH MARCH 2015

The Primary Care Annual Report for 2014 was presented at the Annual Conference and is available to view on our website <http://kssdeanery.ac.uk/about-gp-dept>.

Prof Abdol Tavabie gave an inspirational keynote speech entitled “First the Moon – now Mars” detailing his vision of the role of the patient and doctor in the new NHS. With a track record of innovation and strategic leadership which has shaped national policy in all manner of ways, few who were present would bet against his predictions for the direction of travel in the NHS in the coming years. It was a worthy end to an amazing career at the helm of HEKSS GP department.

Six awards were presented to individuals who have contributed significantly to the GP training network. Congratulations to all recipients, including Prof Tavabie himself.

IT requirements for Foundation placements

GP educators involved in hosting Foundation Doctors should be aware that in order to access the Foundation e-portfolio they will need to be running Internet Explorer 8 or a more recent version. The latest version (IE11) can be downloaded here: <http://windows.microsoft.com/en-gb/internet-explorer/download-ie-MCM?FORM=MI09JA&OCID=MI09JA>

CEPN CONFERENCE – BEING DEFERRED FROM 19 MAY

This conference date has been changed to **TUESDAY 30th June 2015**. Please save this new date – more information will follow in the next bulletin.

ARCP e-learning modules

HEKSS have developed a number of e-learning modules regarding the ARCP process which can be accessed here: http://www.etft.co.uk/index.php?option=com_content&view=article&id=160
Educators are welcome to browse the rest of the site for any modules of interest, which are free to access.

Indemnity for educators

GP educators are reminded to advise their indemnity providers about their educational roles. This usually has no impact on the cost of cover, but to ensure your work is fully covered, please remember to let them know. This applies particularly to programme directors and associate deans.

Programme Director Appointments / Vacancies

Area	Sessions	Appointment
East Kent	2 sessions	Vacancy

New Appointments

Chichester

1 session

Jo Nash – start date June 2015

Worthing

1 session

Tanya Lawson – Mat Leave Cover

Section C – General Information

HEE E-learning resource: Female Genital Mutilation (FGM)

HEE have developed e-learning resources covering FGM available here: <http://www.e-lfh.org.uk/programmes/female-genital-mutilation/> We commend them to all GP trainees and educators.

Section D - Conference/events/courses

DEVELOPING HEALTH EDUCATORS FOR THE FUTURE – TUESDAY 7 JULY 2015

Whatever your background, experience or education, if you have an interest in health education then this multi-professional education conference for London and the South East may be of interest. This conference is aimed at nurses, doctors, allied health professionals and health scientists, undergraduates and postgraduate trainees. For further information (including abstract submission details) and to register [click here](#).

Kent Academic Primary Care Unit Seminars

Dementia: Muddling along? Wednesday 10th June 2015 1.30pm to 3.00pm

Boardroom (R2-09), Rochester Building, University of Kent, Medway campus

This seminar will explore the boundary between normal and abnormal cognition, the significance of subjective memory complaints, the assessment tools available to GPs, ways of providing psychosocial support and handling transitions, management of behavioural & psychological symptoms of dementia (BPSD), rules of thumb for end of life care and GP and specialist roles.

For more details and future seminars, visit: <http://www.kent.ac.uk/chss>

DATES FOR YOUR DIARY:

For further details and to book on all these events and more, please access our website:

<http://kssdeanery.ac.uk/events/general-practice>

Event	Date	Venue
Sussex PD Conference	7 May 2015	AMEX Stadium, Falmer
Sussex Trainers Day	13 May 2015	AMEX Stadium, Falmer
Surrey Trainers Day	13 May 2015	Holiday Inn Guildford
Kent Trainers Day	14 May 2015	Holiday Inn Ashford Central
CEPN Conference (revised date)	30 th June 2015	Holiday Inn, Gatwick
Surrey Practice Managers Meeting	19 May 2015 (pm)	Holiday Inn, Guildford
Kent Practice Managers Meeting	20 May 2015 (am)	Holiday Inn, Ashford
Kent Programme Director Conference	3 June	Holiday Inn, Wrotham
Surrey Programme Director Conference	17 June 2015	Crowne Plaza, Gatwick
Trainers Summer Workshop	1 – 3 July 2015	Cumberland Lodge, Windsor
GPST3 Graduation Event	22 July 2015	Holiday Inn, Gatwick
HEKSS Programme Director Conference	9 September 2015	Holiday Inn, Gatwick
Sussex Trainers Day	7 October 2015	Holiday Inn, Gatwick
Kent Trainers Day	8 October 2015	Holiday Inn, Maidstone
Surrey Trainers Day	5 November 2015	Holiday Inn, Guildford
Sussex Programme Director Conference	10 December 2015	Amex Stadium, Falmer
Surrey Programme Director Conference	10 December 2015	Holiday Inn, Guildford

KSS GP Specialty Training e-Bulletin

Our aim is to meet your need regarding the sharing of information from HEKSS. We welcome your input and feedback. Please send any comments regarding this Bulletin, or suggestions for inclusion to Sue Smith ssmith@kss.hee.nhs.uk

Sent on behalf of:

Health Education Kent, Surrey & Sussex (HEKSS), Department of Postgraduate GP Education

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Please note that the publicising of courses and events in this bulletin does not imply endorsement by the GP Department of HEKSS.