

Circulation of the Bulletin has altered following feedback and now includes: Programme Directors, GP Trainers, and GP Practice Managers, SEAT Trust Reps, Medical Education Managers and GP Faculty Administrators. This and previous bulletins are on our website: <http://kssdeanery.ac.uk/gp-bulletins-newsletters>



Health Education Kent
Surrey and Sussex

GP Specialty Training Bulletin 104 (23 Dec 2015)

@HEKSSGP: We are now on Twitter. Follow us for the latest updates on recruitment, training and CPD.



GP FACULTY ADMINISTRATORS – PLEASE FORWARD THE BULLETIN TO ALL TRAINEES ON YOUR SCHEME

We would like to wish all our readers a happy and peaceful festive season, and a healthy and prosperous new year.



Section A – Information for GP Trainees

Section B – Information for Faculty (Programme Directors / GP Trainers)

Section C – General Information

Section D – Conference/events/courses

Section A – Information for GP Trainees

RCGP WPBA Update on approval of CEPS

We are really pleased to announce that the GMC has approved Clinical examination and Procedural Skills as an assessment in the GP trainee ePortfolio.

These have replaced Direct Observation Procedural Skills which no longer need to be completed by trainees.

The updated manual on Clinical Examination and Procedural Skills can be accessed: [Click here](#)

This includes a section for Clinical Supervisors.

The ePortfolio will be updated in the New Year so that :

1. The DOPS evidence form is removed.
2. Any DOPS or Skills logs completed by the trainee are available as 'read only' pages.
3. The three questions asked of the ES during every review are updated (with the intention that the third question, which relates to the trainees competence in intimate examinations, should only be completed at the time of a trainees final review).

We will confirm the date for the ePortfolio changes as soon as we are able.

National Medical Director's Clinical Fellow Scheme

Trainees may be interested in this highly competitive OOPE (Out of Programme: Experience) opportunity, which involves working in a national organisation, to develop your leadership skills. Closing date for applications is 20th January 2016. More information is available here:

<https://www.fmlm.ac.uk/events/national-medical-director%E2%80%99s-clinical-fellow-scheme-201617->

[Enhanced ST3 programme 2016](#)

KSS is once again offering 18 trainees the opportunity to undertake a period of additional training, in order to expand their experience of leadership roles. More information will be shared with trainees via the e-portfolio in the next couple of weeks, but the headlines are:

- 6 month programme. Running May 16 – Oct 16 (incl) including a 3 month extension
- 20 days additional study leave
- Monthly CLIC learning set (Clinical Leadership in Commissioning) using East Kent model
- £500 additional study leave funding
- Open to LTFT but must be in post for entire period, and additional training time only if end date falls within this period – this is an additional commitment, and learning sets are essential part of programme
- One day introduction to teaching and supervision
- PDs will facilitate placements in CCGs/Public Health
- Will require satisfactory ARCPs, learning log, ESRs and passing of AKT and CSA prior to commencing programme

[Research opportunity](#)

Are you interested in the latest research in General Practice? If so, attend the 2016 GP ACF Conference, which will be held in Brighton on 17th-18th March 2016. The conference aims to blend research, debate and networking with Brighton's seaside attractions. Guest speakers will address topical issues including electronic health records, hierarchy of evidence and the obesogenic environment. The social programme will take you along the pier and beyond! This is a great chance to present your research and academic activities with colleagues from around the UK. Further details are available at:

<http://www.bsms.ac.uk/about/event/acfbrighton2016/>.

[HEKSS Guidance on Social Media](#)

The use of social media by doctors in training is increasing, particularly in areas that enhance learning, sharing of knowledge and developing professional relationships. The ethical principles that apply in your professional interactions also apply to social media. Many people may see what you post, and not necessarily those you intended to see it. Once posted, content can be very difficult to remove.

The GMC provides guidance on the use of Social Media based upon the principles of Good Medical Practice (2013). This guidance sets out the principles of maintaining boundaries and confidentiality, respect for colleagues and patients and issues of privacy and anonymity. Further [guidance](#) has also been produced by the British Medical Association that references the [GMC guidance](#) and has further information about protecting yourself online. Both sets of guidance are attached to this statement for information.

HEKSS expects doctors training within the region to follow these principles in their use of social media. Doctors in training should not use publicly accessible social media to discuss individual patients or their care with those patients or anyone else. It should not be used to discuss colleagues, supervisors or placements where there may be negative comments. In addition, most employers will have a social media policy to which you will be contractually compelled to adhere, as well as a process for escalating concerns about incidents that are witnessed in working environments.

[RCGP GP curriculum](#)

The GP curriculum has been updated, offering a fully interactive online tool to explore the entire curriculum. This link will help you plan your learning: <http://www.rcgp.org.uk/training-exams/gp-curriculum-overview/online-curriculum.aspx>

[GMC good doctors initiative](#)

Join the professionalism debate about what makes a good doctor here: <https://www.gooddoctors.org.uk/>

Section B – Information for Faculty (Programme Directors / GP Trainers)

GMC Visit to HEKSS

HEKSS was visited in May / June 2015 as part of the GMCs quality assurance of specialty training. The GMC reviewed training in Foundation, Medicine, Surgery and Emergency Medicine through visiting four sites: William Harvey Hospital Kent, Western Sussex Hospital, Royal Sussex County Hospital and Surrey and Sussex Hospital as well as reviewing the central processes of the Postgraduate Medical and Dental Education Department of HEKSS. Thank you again to GP Trainees and Programme Directors who participated in the visit. The final report is now published and can be found at :
<http://www.gmc-uk.org/education/26808.asp>

New appointments in HEE working across KSS

In recent weeks the following new appointments have been made in the GP Department:

- Dr Chris Warwick is the new Head of the GP School and Deputy Head of Primary and Community Care Education (cwarwick@kss.hee.nhs.uk)
- Dr Bob Ward is transferring to become Patch Associate GP Dean for East Surrey (bward@kss.hee.nhs.uk). Bob will continue to support West Surrey until a permanent replacement is appointed
- Dr Liz Norris is starting as interim Patch Associate GP Dean for West Sussex on 1st January 2016 (elizabeth.norris1@nhs.net)
- Dr Glyn Williams will be continuing as Associate Dean for the Educator pathway whilst he steps back from patch work to take a more prominent role in his practice (gwilliams@kss.hee.nhs.uk)
- Head of Primary & Community Care Education, Professor Hilary Diack, becomes an honorary Professor of the University of Kent (hdiack@kss.hee.nhs.uk)

We are grateful for your patience and understanding as these changes hopefully seamlessly occur, and I will be very happy to hear directly from anyone who needs help.

GP Specialty Training Committee (STC)

The inaugural GP STC took place on Thursday 17th December 2015. This new committee aligns our governance structure with other specialties in KSS. The STC will meet quarterly and through this we aim to:

- Strengthen the link between the central team and the programmes as our central admin team will be at the STC
- Provide a forum for trainee reps to meet with Patch Associate GP Deans and Programme Directors from across all the programmes thus allowing for the sharing of good practice between schemes and help address issues that haven't been easy to resolve locally through LFGs and Local Academic Boards at the Trusts.

As we integrate more closely with our geography partners in London, this new structure should allow the GP School to continue to provide and monitor the quality of GP training, and to share good practice more effectively between GP specialty training schemes.

Primary Care Transformation Fund

NHS England is supporting funds for capital bids, and whilst there is no specific funding coming through HEE, practices may be interested in the link below, since CCGs are being invited to bid by February 2016.

Further information is available here:

<https://www.england.nhs.uk/commissioning/wp-content/uploads/sites/12/2015/10/pc-transformation-fund-letter-CCGs.pdf>

<https://www.england.nhs.uk/2015/10/29/primarycaretransfund/>

HEE Change to payment process of GP Trainer grant from January 2016

Health Education England (HEE) finance team has confirmed that RTP payments (Ready to Pay transactions) will no longer be carried out from January 2016.

For GP training practices, this means that the current monthly process established with HEKSS for payment of the GP Trainer grant, for trainees employed under the Single Employer Acute Trust arrangement will, from January 2016 need to change.

From January 2016 the GP Trainer grant payment will revert to payment made on receipt of an invoice along with the HEKSS GP School Trainer SLA. A new guidance document, SLA and invoice are available here <http://www.kssdeanery.ac.uk/gp-single-lead-employer> . The SLA and invoice can be claimed for the total period of the trainee placement.

Transition period & payment:

We are pleased to inform you that we have agreed with the finance team that where a trainee placement has already commenced and where we are already in receipt of the Trainer SLA - finance will pay in the final RTP payment in December, the outstanding amount of the trainer grant up to the end of the placement period noted on the SLA (up to a cut-off date of August 2016).

Any extensions to a placement should be confirmed to the GP School on a new SLA and the trainer grant claimed by invoice for the extension period.

If trainers/practices have not yet submitted the Trainer SLA for a trainee placement that commenced prior to the end of December 2015 the new process of invoicing will apply. Thank you for your support in helping us to implement this new process.

Dyslexia assessments

As part of our integration with London, HEKSS is now able to refer trainees with AKT failures for a dyslexia assessment. To discuss any trainee whom PDs think might benefit from this, or another more specialist assessment, please contact your Patch Associate Dean.

Programme Director Appointments / Vacancies

Area	Sessions	Appointment
East Kent	2 sessions	Vacancy
East Kent	1 sessions	Vacancy
Mid Sussex	2 sessions	Interim appointment

New Appointments

No new appointments

Patch Associate Dean Appointments / Vacancies

Area	Sessions	Appointment
West Surrey	3 sessions	Vacancy

Adverts for these roles will be circulated shortly. If you are interested in any of the above positions, please contact Chris Warwick for an informal chat (cwarwick@kss.hee.nhs.uk)

Section C – General Information

Physician Associate educator opportunities

The University of Surrey and Brighton and Sussex Medical School are looking for staff to support their new training programmes. GP educators may be interested in these opportunities:

There are 3 vacancies at present:

- Programme Director/Course Lead at University of Surrey - which would suit either a medic part-time (0.5FTE) or a Physician Associate full-time. This is a senior role and any applicant would need experience and/or qualifications in medical/clinical education. This would particularly suit a GP or consultant looking to combine clinical work with a career as an educator.

- Part-time (2 x 0.4FTE or one x 0.8FTE) teaching fellow roles at BSMS – which would suit medics or PAs who want to teach but also work clinically. Reciprocal arrangements may be offered by Brighton University Hospital for the clinical segments if necessary. Previous experience/qualifications in education are not essential for these posts.

Links to the job adverts/job descriptions are as follows:

University of Surrey:

http://www.jobs.nhs.uk/xi/vacancy/f2bc110380d690ba55afd40309fdae82/?vac_ref=913981982
<https://jobs.surrey.ac.uk/vacancy.aspx?ref=072315>

BSMS:

http://www.jobs.nhs.uk/xi/vacancy/506def59c1ba5fe56f717d65c53f9187/?vac_ref=913969823
<http://www.sussex.ac.uk/aboutus/jobs/487>

NHS national whistleblowing policy consultation

In response to Sir Robert Francis's Freedom to Speak Up review, Monitor, NHS England and NHS TDA have been working on the national whistleblowing policy for all providers except for primary care.

The draft policy is out for consultation until 5.00 pm on 8 January 2016 and it can be found by following this link:

<https://www.gov.uk/government/consultations/freedom-to-speak-up-whistleblowing-policy-for-the-nhs>

RCGP Bright Ideas

The Clinical Innovation and Research Centre at RCGP has recently launched the [Bright Ideas Portal](#), where we can highlight examples of innovative work that is going on in GP practices. We want this work to be recognised, celebrated and shared, in the hope that GPs will both be inspired to take up practices which have been successful elsewhere and encouraged to come up with their own innovations.

We are looking for ways to promote this page as widely as possible. We hope that within your role you have seen many examples of innovation within GP practices and are willing to share them with us and encourage others to do the same.

Each month three Bright Ideas will be highlighted on our web page (www.rcgp.org.uk/bright-ideas) and also promoted in our Clinical News bulletin, which goes out monthly to RCGP members. In addition to this a Bright Idea will feature in our new member magazine, GP Frontline, to promote the innovation to our members and to hopefully inspire more GPs out there. The Bright Idea which was featured in the most recent edition of GP Frontline, Shared medical appointments, has already led to reports of increasing interest both from RCGP members and 13 CCGs.

We are asking that GPs or other members of the practice team send us a short piece of writing (up to 1000 words) setting out the practice's experiences in adopting your Bright Idea and the benefits and learning that were the result. Images and links to webpages and journal articles which provide more background information are also encouraged.

If you have any examples of innovations or queries regarding the programme please email CIRC@rcgp.org.uk and we will be able to assist.

Section D - Conference/events/courses

Practice Managers Annual Conference – Tuesday 12 January 2016

As in previous years, we are once again delighted to announce that we shall be holding our Annual Practice Managers Meeting on **Tuesday, 12 January 2016 at the Charis Centre, West Green Drive, Crawley, West Sussex RH11 7EL.**

The meeting will take place between 9.00 and 1.00 pm.

We are delighted to welcome the Chair of the GPStR committee to share the experience from a trainee point of view and hope as many of you as possible will be able to attend.

To book your place now please contact Sue Smith: ssmith@kss.hee.nhs.uk

MRCGP CSA For Trainers course

The Royal College of General Practitioners is pleased to announce a new date for their, which will take place on **Friday 29 January 2016, at the RCGP headquarters, 30 Euston Square, London.**

Popular interactive one day course specifically designed for Trainers to help your registrars get through MRCGP. The day covers: CSA Introduction; what it involves, helping your registrar prepare, a mock circuit; small groups to observe 4 'dummy' cases in rotation. Facilitated discussion follows; What content your registrar needs to know content including critical reading & essential stats and more.

The course aims to answer the following frequently asked questions:

What will my registrars go through on the day? What does the new assessment centre look like?
What are the examiners really looking for? What should I be doing to best prepare my trainee?
Who is likely to struggle with the exam, and how can they be helped?

[Register your interest here](#)

If you have any enquiries please contact Yolanda Kibuukamusoke on 0203 188 7658 or yolanda.kibuukamusoke@rcgp.org.uk

RCGP South East Thames Faculty Educational Events

Child Mental Health Update for Health Professionals: An Update on the Management of Children's Mental Health and Emotional Support. Wed 3rd February 2016 in Canterbury. Book here:

<http://www.rcgp.org.uk/learning/london-and-south-england/south-east-thames-faculty/child-mental-health.aspx>

Difficult encounters and conflict resolution. Wed 2nd March 2016 in Ramsgate. Book here:

<http://www.rcgp.org.uk/learning/london-and-south-england/south-east-thames-faculty/difficult-encounters.aspx>

DATES FOR YOUR DIARY:

For further details and to book on all these events and more, please access our website:

<http://kssdeanery.ac.uk/events/general-practice>

Event	Date	Venue
Annual KSS Practice Managers Meeting	12 January 2016	The Charis Centre, Crawley
GP Annual Conference	10 March 2016	Holiday Inn, Gatwick
KSS (Spring) PD Conference	14 April 2016	Village Urban Resort, Maidstone
Sussex (Spring) Trainers Day	28 April 2016	Venue TBC
Sussex Practice Managers Meeting	11 May 2016 (pm)	Venue TBC
Sussex (Summer) PD Conference	9 June 2016	Venue TBC
Kent (Summer) PD Conference	29 June 2016	Venue TBC
KSS (Autumn) PD Conference	14 September 2016	Venue TBC
Sussex (Autumn) Trainers Day	12 October 2016	Venue TBC
Kent (Winter) PD Conference	7 December 2016	Venue TBC

KSS GP Specialty Training e-Bulletin

Our aim is to meet your need regarding the sharing of information from HEKSS. We welcome your input and feedback. Please send any comments regarding this Bulletin, or suggestions for inclusion to Sue Smith ssmith@kss.hee.nhs.uk

Sent on behalf of:

Health Education Kent, Surrey & Sussex (HEKSS), Department of Postgraduate GP Education

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Please note that the publicising of courses and events in this bulletin does not imply endorsement by the GP Department of HEKSS.