

Circulation of the Bulletin includes: GP PDs, GP Clinical & Educational Supervisors, Practice Managers, SEAT Trust Reps, Medical Education Managers/Faculty Admin. This and previous bulletins are on our website: <http://kssdeanery.ac.uk/gp-bulletins-newsletters>



Health Education England

Working across Kent, Surrey & Sussex

GP Specialty Training Bulletin 110 (16 Dec 2016)

We'd like to wish all our readers the warmest festive greetings at this time of year, and thank you for your support throughout 2016



@HEKSSGP: We are now on Twitter. Follow us for the latest updates on recruitment, training and CPD.



GP FACULTY ADMINISTRATORS – PLEASE FORWARD THE BULLETIN TO ALL TRAINEES ON YOUR SCHEME

Section A – Information for GP Trainees

Section B – Information for Faculty (Programme Directors / GP Trainers)

Section C – General Information

Section D – Conference/events/courses

Section A – Information for GP Trainees

Epsom GP Training Programme roll out Single Employer process

We are delighted to confirm that Epsom & St Helier University Hospital NHS Trust have agreed to become the Single Employer Acute Trust for the Epsom GP Trainees from December 2016 for GPST1/2 trainees for the duration of their training programme. The current GPST3 trainees will remain in their current contract with the training practice. Useful information relating to the implications of this arrangement can be found on this web page: <http://www.gpkss.ac.uk/gp-single-lead-employer>. We are grateful to the Trust for their hard work in implementing this new arrangement, which will result in **all** KSS GP Trainees being employed by a lead employer, with all the benefits this brings for all parties.

GPST3 study leave reimbursement claim form

When claiming from your ST3 study leave allocation, please use the latest version of the claim form which is available as the fifth document listed in the downloads on the KSS web page:

<http://kssdeanery.ac.uk/general-practice/resources-gp-trainees/forms-guidance-handbooks-amp-policies>

To avoid delays in processing, please ensure that the form is typed and not handwritten and that receipts and signatories are all present. Thank you.

Training Support for KSS GP Trainees

Trainees can access support both locally and additionally through other services commissioned by HEE, where necessary.

Please see the [following link](#) for more information.

Enhanced ST3 Programme

We are pleased to announce this programme which has run over a number of years and offers the opportunity for an ST3 to develop their leadership skills and for the first time this year gain an academic award: a Postgraduate Certificate in Health and Well-Being.

With a four month extension to GP training trainees receive payment of all academic fees, additional study leave and a supported learning set and mentor to help enable you undertake an academic quality improvement project.

Applications to be received by 6th January 2017 and the programme commences with the first study days on 2nd and 21st February, 14th March and 18th April.

For more information and a link to the application form visit the KSS website here: <http://kssdeanery.ac.uk/gp-enhanced-st3>

Trainee events:

Places must be booked via <http://kssdeanery.ac.uk/events/general-practice> :

CSA Exam preparation for ST3s (places have been allocated – any trainee who has not received confirmation should email gptrainingmanager@kss.hee.nhs.uk)	14/15 December	RCGP
AKT preparation Course (on-line booking is not open yet)	14 th March 2017 (please note revised date)	Gatwick

Specialist Clinical Communication & Linguistic Services

The following information outlines a free workshop for GP trainees:

[Telephone consultation and triage skills](#) 27 January 2017 one-day workshop 09:00 – 17:00

Venue: Russell Square area, Central London tbc

For further details and to book your place, [please visit here](#)

If you have any queries, please email: CommSkills@nwl.hee.nhs.uk

The Sound of the Student and Trainee Voice – 7 April 2017 (revised date)

We are pleased to announce that KSS is holding another Student and Trainee Voice Event.

If you want to be involved in the developing the programme for the event you are asked to submit your interested by 23 December 2016 to: studentvoice@kss.hee.nhs.uk

Full details can be found via the link below:

<http://kssdeanery.ac.uk/sites/kssdeanery/files/Student%20Voice%20Flyer%202017.docx>

Section B – Information for Faculty (Programme Directors / GP Trainers)

SEAT arrangements for Epsom GP Trainees – Trainer grant claims

As ST1/2 GP trainees commence under the Single Employer contract with the Epsom & St Helier University Hospital NHS Trust – this means a change to claiming the GP Trainers grant. Epsom Trainers who host a GP Trainee ST1 or 2 who is employed under the SEAT arrangement should now complete the Trainer SLA and claim the grant from HEE <http://www.gpkss.ac.uk/gp-single-lead-employer> The current GPST3 trainees will remain in their current contract with the training practice and will claim payments through existing

mechanisms.

Training Support for your trainees

Trainers can access support both locally and through other services commissioned by HEE, where appropriate. You might like to explore the available options and make recommendations to your trainee, where you think it would be beneficial.

Please see the [following link](#) for more information.

Overlaps in GP placements

We've simplified the process of approval of overlaps in GP placements. Please find the combined guidance and application form, for submission to your Patch Associate Dean on this page:

<http://www.kssdeanery.ac.uk/gp-trainer-resources>

Pharmacy placements

The successful pilot of trainee pharmacists, with reciprocal involvement of GP trainees in community pharmacy is being rolled out much more widely shortly. [Please find more information regarding this here.](#)

Pharmacy will play an increasing role in primary care of the future, and this is your chance to get involved early – don't miss it.

MDU – Seminars

The MDU are pleased to offer a number of seminars as resources for their members, which may be of interest to GP specialty training schemes. For more information visit: <https://www.themdu.com/learn-and-develop/groupcare-seminars>

Details of the three GP Liaison Managers who cover the KSS region are available to programme directors on request from GPTrainingManager@kss.hee.nhs.uk

Trainers CPD Funding 2016/17 – Reminder – HAVE YOU CLAIMED?

The GP Trainer CPD grant is an annual one off payment to all approved active GP Trainers approved by HEEKSS on behalf of the GMC. The CPD payment 2016/2017 relates to the training year August 2016 – July 2017 and therefore GP Trainers who were appointed up to and including **1st July 2016** will be entitled to receive the CPD funding for this year. GP Trainers whose first time approval falls after 1st July will be entitled to receive their CPD funding next year.

Trainers who meet the criteria will need to submit the appropriate claim form which is available to download from our website: <http://kssdeanery.ac.uk/gp-trainer-resources>. Practices may submit one claim form to cover all Trainers in their practice. Please ensure that the total amount claimed is the same on the front and back of the form. Please complete and return the typed and signed claim form to Sharon Norton either by: (snorton@kss.hee.nhs.uk) or simply post to the address on the claim form.

Educational Supervisor Grant for ST1/2s – Reminder – HAVE YOU CLAIMED?

HEEKSS GP School is once again able to recognise the additional commitment that Trainers provide in supporting GPSTs during their hospital training placements. GP Trainers who have taken on Educational Supervisor responsibility for GPST1 and GPST2 Trainees from **August 2016**, will be able to claim a one-off payment of £500 per trainee (per 12 months pro rata) when placed outside of the GP practice), in recognition of this additional responsibility. **(NB: This payment is not applicable to FY2 Trainee supervision). (Please note that the payment will be adjusted accordingly to account for any periods that the trainee spends in a GP Post at your own practice when this payment is superseded by the Trainer Grant) -payments will not be made for periods when a Trainee is on maternity, paternity or adoption leave. Claim by 31st December 2016.**

Criteria for payment:

- GP Trainers (ES) responsibility for GPST1/GPST2/BBT trainees (Aug 2016-July2017)

- **Supervision of a GP trainee when in a placement outside of the GP practice**

Complete claim form from the website at: <http://kssdeanery.ac.uk/gp-trainer-resources>

Please send completed forms to Sue Smith or Sharon Norton either by email to snorton@kss.hee.nhs.uk or by post to: Sue Smith, Health Education England, Crawley Hospital, 3rd Floor, Red Wing, West Green Drive, Crawley RH11 7DH. All claims must be submitted within the financial year and late claims may not be processed so PLEASE SUBMIT your claim by no later than **31 December 2016** otherwise we may not be able to guarantee payment.

Junior Doctors' contract

All junior doctors will be transferring on to the new contract over the next 12 months. This brings implications for Educational Supervisors – not least around providing work schedules 12 weeks prior to each placement – for more information please access: <http://www.nhsemployers.org/your-workforce/need-to-know/junior-doctors-2016-contract/information-for-educational-supervisors>

KSS GP School will be issuing a special bulletin regarding the new contract in early January to address any concerns you may have about the implications for GP Trainers, Trainees and practices.

In the meantime, an open access presentation outlining the implications for ES/CS can be accessed here:

<http://www.e-lfh.org.uk/programmes/educational-and-clinical-supervisors/>

Educator accreditation – change of contact details

Accreditation of GP (trainers) educational supervisors and clinical supervisors and the learning environment (training practices) is now administered by the Quality and Regulation team for London and the South East. Please direct any queries or correspondence to the following generic email: kss.gpquality@ncel.hee.nhs.uk

It will greatly assist the Quality and regulation team if you identify which patch you are from in the 'subject' of your contact.

Local Recruitment events

Any programme directors wanting support to publicise or develop their local GP recruitment events, please contact Emma Harper, Communications Manager, HEE LaSE at: emma.harper7@nhs.uk

Programme Director Appointments / Vacancies

New Appointments		
East Kent	1 session	John Launer – Start date TBC
Vacancies		
Brighton and Mid Sussex	2 sessions Brighton	Alex Morton – Start date TBC
	2 sessions Mid-Sussex	Hugo Wilson – Start date TBC

Section C – General Information

South East Clinical Senate report: Reducing avoidable hospital based care: re-thinking out of hospital clinical pathways

The South East Clinical Senate is a multi-professional strategic advisory group who have been working on a report regarding this important priority for the NHS. The report of this research can be downloaded here: <http://www.secsenate.nhs.uk/>

Section D - Conference/events/courses

Educating GPs for modern sexual healthcare

For more information about a **free** RCGP course, click here:

<http://e.rcgp.org.uk/linkapp/cmaview.aspx?LinkID=pageid100954585znfrz~nx9jthzt~jxxtq~nxjqqz~z~x~f~gqrt99~f>

RCGP CSA for Trainers course

The Royal College of General Practitioners is pleased to announce a new date for their **MRCGP CSA For Trainers course**, which will take place on **Monday 6th March 2017**, at the **RCGP headquarters, 30 Euston Square, London**.

This popular one day course is specifically designed for Trainers to help you to help your registrars get through the MRCGP. You will gain an understanding of the CSA and meet some of the examiners.

The day covers: CSA Introduction; what it involves, helping your registrar prepare, a mock circuit; small groups to observe 2 'dummy' cases in rotation. Facilitated discussion follows; What content your registrar needs to know content including critical reading & essential stats and more.

Click here to book: [Monday 6th March 2016](#) If you have any enquiries please contact **Yolanda Kibuukamusoke** on **0203 188 7658** or yolanda.kibuukamusoke@rcgp.org.uk

DATES FOR YOUR DIARY:

For further details and to book on all these events and more, please access our website:

<http://kssdeanery.ac.uk/events/general-practice>

Event	Date	Venue
CSA Exam preparation for ST3s	14/15 December	RCGP
AKT course for KSS GP Trainees (attendees will book on-line in due course)	14 th MARCH 2017 (revised date)	Gatwick
KSS PD Conference	6 th April 2017	Kent Venue TBC
Sussex Educator Event	29 June 2017	Venue TBC
KSS PD Conference	13 September 2017	The Charis Centre

Last but not least, it is a pleasure to forward this e-gift sent **with Season's Greetings** from Professor Graeme Dewhurst, Professor Stephen Lambert-Humble and Professor Hilary Diack, Health Education England working across Kent, Surrey and Sussex.



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[GP Specialty Training e-Bulletin](#)

Our aim is to meet your need regarding the sharing of information from HEE. We welcome your input and feedback. Please send any comments regarding this Bulletin, or suggestions for inclusion to Sue Smith ssmith@kss.hee.nhs.uk

Sent on behalf of:

Health Education England, working across Kent, Surrey & Sussex (HEE KSS), Department of Postgraduate GP Education

Tel: 01293 227137

Please note that the publicising of courses and events in this bulletin does not imply endorsement by the Primary Care Department of HEE KSS